

## AUDITOR REQUIREMENTS

### QUALIFICATION

Pursuant to Rule 3.6.8, a Member's reports and audit opinions referred to in Rule 3.6 must be signed by an engagement partner who has acknowledged in writing to the MFDA and the Member that it is familiar with the By-laws, Rules, Policies and Forms as they relate to matters required to be reported upon.

To satisfy Rule 3.6.8, the audit engagement partner of a Member must submit a signed Letter of Acknowledgement (a copy of which is attached as Schedule H.1).

Photocopy Schedule H.1 onto audit firm letterhead providing the MFDA with the mailing address, phone number, fax number and e-mail address of the Engagement Partner or re-type the Schedule on a separate sheet of letterhead.

## LETTER OF ACKNOWLEDGEMENT

To: The MFDA

I, \_\_\_\_\_, a partner at \_\_\_\_\_  
(Name of Engagement Partner) (Name of Firm)

acknowledge that I have read and understood the following MFDA Rules, By-laws, Policies and Form which relate to the procedures required to be performed or items to be reported on by an auditor of an MFDA Member:

1. Rule 2.9 – Internal Controls;
2. Rule 3 – Financial and Operations Requirements;
3. Rule 4 – Insurance;
4. Rule 5.1 – Requirement for Records;
5. By-law 11.2 – Submission of Financial Information
6. MFDA Policy No 4 – Internal Controls;
7. Form 1 – MFDA Financial Questionnaire and Report;

I agree to observe and report in accordance with the aforementioned Rules, By-laws, Policies and Form as they are from time to time amended or supplemented.

\_\_\_\_\_  
(Name of Engagement Partner - Please Print)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of Engagement Partner)